

**REVISED APPLICATION FOLLOWING AMENDMENTS AGREED WITH  
HERTFORDSHIRE CONSTABULARY AND NHDC ENVIRONMENTAL PROTECTION**

**TAKEAWAY SERVICE OPERATING HOURS:** (area on the plan marked as ‘Takeaway’)

<b>DAYS</b>	<b>Late Night Refreshment (Indoors Only)</b>	<b>Sale of Alcohol (Consumption on the Premises Only)</b>	<b>Hours Premises Open to the Public</b>
<b>Monday</b>	12:00hrs – 22:30hrs	n/a	12:00hrs – 23:00hrs
<b>Tuesday</b>	12:00hrs – 22:30hrs	n/a	12:00hrs – 23:00hrs
<b>Wednesday</b>	12:00hrs – 22:30hrs	n/a	12:00hrs – 23:00hrs
<b>Thursday</b>	12:00hrs – 23:00hrs	n/a	12:00hrs – 23:30hrs
<b>Friday</b>	12:00hrs – 23:00hrs	n/a	12:00hrs – 23:30hrs
<b>Saturday</b>	12:00hrs – 23:00hrs	n/a	12:00hrs – 23:30hrs
<b>Sunday</b>	12:00hrs – 21:30hrs	n/a	12:00hrs – 22:00hrs
<b>All Bank Holidays</b>	12:00hrs – 23:00hrs	n/a	12:00hrs – 23:30hrs
<b>Christmas Period as follows: 20<sup>th</sup> Dec, 21<sup>st</sup> Dec, 22<sup>nd</sup> Dec, 23<sup>rd</sup> Dec, 27<sup>th</sup> Dec, 28<sup>th</sup> Dec, 29<sup>th</sup> Dec, 30<sup>th</sup> Dec</b>	12:00hrs – 23:00hrs	n/a	12:00hrs – 23:30hrs
<b>New Years Eve (31<sup>st</sup> Dec)</b>	n/a	n/a	n/a
<b>Major Sporting Events (World Cup Finals, etc)</b>	n/a	n/a	n/a

**RESTAURANT OPERATING HOURS:** (area on the plan marked as ‘Restaurant’)

<b>DAYS</b>	<b>Late Night Refreshment (Indoors Only)</b>	<b>Sale of Alcohol (Consumption on the Premises Only)</b>	<b>Hours Premises Open to the Public</b>
<b>Monday</b>	12:00hrs – 23:00hrs	12:00hrs – 23:00hrs	12:00hrs – 23:30hrs
<b>Tuesday</b>	12:00hrs – 23:00hrs	12:00hrs – 23:00hrs	12:00hrs – 23:30hrs
<b>Wednesday</b>	12:00hrs – 23:00hrs	12:00hrs – 23:00hrs	12:00hrs – 23:30hrs
<b>Thursday</b>	12:00hrs – 00:00hrs	12:00hrs – 00:00hrs	12:00hrs – 00:30hrs
<b>Friday</b>	12:00hrs – 00:30hrs	12:00hrs – 00:30hrs	12:00hrs – 01:00hrs
<b>Saturday</b>	12:00hrs – 00:30hrs	12:00hrs – 00:30hrs	12:00hrs – 01:00hrs
<b>Sunday</b>	12:00hrs – 23:00hrs	12:00hrs – 23:00hrs	12:00hrs – 23:30hrs
<b>All Bank Holidays</b>	12:00hrs – 00:30hrs	12:00hrs – 00:30hrs	12:00hrs – 01:00hrs
<b>Christmas Period as follows: 20<sup>th</sup> Dec, 21<sup>st</sup> Dec, 22<sup>nd</sup> Dec, 23<sup>rd</sup> Dec, 27<sup>th</sup> Dec, 28<sup>th</sup> Dec, 29<sup>th</sup> Dec, 30<sup>th</sup> Dec</b>	12:00hrs – 00:30hrs	12:00hrs – 00:30hrs	12:00hrs – 01:00hrs
<b>New Years Eve (31<sup>st</sup> Dec)</b>	19:00hrs – 02:00hrs	19:00hrs – 02:00hrs	19:00hrs – 02:30hrs
<b>Major Sporting Events (World Cup Finals, etc)</b>	n/a	n/a	n/a

## **Operating Schedule Conditions (Prevention of crime and disorder)**

1. The premises licence holder / designated premises supervisor (DPS) will ensure that a closed-circuit television (CCTV) system is installed at the premises, maintained in full working order and will continually record at all times, both inside and outside the premises, whilst open to the public.
2. The premises licence holder / designated premises supervisor (DPS) will ensure that the closed-circuit television (CCTV) cameras cover key and vulnerable parts of the premises including the entry and exit points to the premises, including any fire exits.
3. The premises licence holder / designated premises supervisor (DPS) will ensure that viewable and un-edited copies of recordings from the closed-circuit television (CCTV) system will be provided to Police, no later than twenty-four (24) hours after a request has been made.
4. The premises licence holder / designated premises supervisor (DPS) will ensure that all closed-circuit television (CCTV) recordings will be date and time stamped and will be kept for a minimum of twenty-eight (28) days.
5. The premises licence holder / designated premises supervisor (DPS) will ensure that prior to opening the premises to the public in accordance with the premises licence operating hours, the closed-circuit television (CCTV) system will be checked to ensure that it is recording for a minimum of twenty-eight (28) days.
6. The premises licence holder / designated premises supervisor (DPS) will ensure that a minimum of two (2) persons, namely the owner/DPS and duty manager, are fully trained to access and operate the closed-circuit television (CCTV) system and download copies of any footage, upon request by a police officer, police community support officer or police licensing officer. One (1) of these persons will be at the premises at all times when the premises are open to the public.
7. The premises licence holder / designated premises supervisor (DPS) will ensure that the closed-circuit television (CCTV) system is located in a safe and secure location, where it is only accessible by premises management.
8. The premises licence holder / designated premises supervisor (DPS) will nominate other persons who will deputise for the Premises Licence Holder or DPS when he/she are absent from the premises. Premises Licence Holder and/or DPS will ensure that any nominated deputy is a personal licence holder. The Premises Licence Holder / DPS will ensure that the identity of the deputy is known by all other staff at such times.
9. The premises licence holder / designated premises supervisor (DPS) will ensure that a refusals log/book is maintained and kept at the premises at all times, whether electronically or hard copy.
10. The premises licence holder / designated premises supervisor (DPS) will ensure that the refusals log/book will be made available for inspection upon request by a police officer, police community support officer or police licensing officer.
11. The premises licence holder / designated premises supervisor (DPS) will ensure that an incident book is maintained and kept at the premises at all times.

12. The premises licence holder / designated premises supervisor (DPS) will ensure that the incident book will be made available for inspection upon request by a police officer, police community support officer or police licensing officer.
13. The premises licence holder / designated premises supervisor (DPS) will ensure that customers are not permitted to leave the premises with any open vessels of alcohol.
14. The premises licence holder / designated premises supervisor (DPS) will ensure that sale of alcohol will not be for off sales.
15. The premises licence holder / designated premises supervisor (DPS) will ensure that a Challenge 25 Policy is in operation at the premises at all times and signage will be displayed to inform customers that such a scheme is in operation.
16. The premises licence holder / designated premises supervisor (DPS) will ensure that no tables and chairs are placed outside the premises at any time.

**Restaurant Area:**

17. The premises licence holder / designated premises supervisor (DPS) will ensure sale of alcohol is for the purpose of consuming in the restaurant area only, as marked on the plan that states 'Restaurant'.
18. The premises licence holder / designated premises supervisor (DPS) will ensure sale of alcohol will only be to a person(s) seated taking a table meal in the restaurant area only, as marked on the plan that states 'Restaurant' and for consumption by such a person(s) as ancillary to their meal.
19. The premises licence holder / designated premises supervisor (DPS) will ensure that all orders for table meals, including sale of alcohol will take place at the bar in the restaurant area only, as marked on the plan that states 'Restaurant'. Once the drinks (including alcohol) orders are ready, the customer will take them to their allocated table in the restaurant area only. Once the food orders are ready, the staff will bring them over to the seated customer.

**New Year's Eve:**

20. New Year's Eve hours will apply to both the restaurant and takeaway area as marked on the plan, however during this time the premises licence holder / designated premises supervisor (DPS) will ensure that the takeaway service will not be in operation. The New Year's Eve hours are for a ticket only event. The ticket can only be purchased in advance and not at the door. There will be a guest list in place during this event.
21. On New Year's Eve, the premises licence holder / designated premises supervisor (DPS) will ensure sale of alcohol is for the purpose of consuming in the restaurant area, as marked on the plan that states 'Restaurant' and takeaway area, as marked on the plan that states 'Takeaway'.
22. On New Year's Eve, the premises licence holder / designated premises supervisor (DPS) will ensure sale of alcohol will only be to a person(s) seated taking a table meal in the restaurant area, as marked on the plan that states 'Restaurant' and in the takeaway area, as marked on the plan that states 'Takeaway', for consumption by such a person(s) as ancillary to their meal.
23. On New Year, the premises licence holder / designated premises supervisor (DPS) will ensure that all orders for table meals, including sale of alcohol will take place at the bar in the restaurant area only, as marked on the plan that states 'Restaurant'. Once the drinks (including alcohol) orders are ready, the customer will take them to their allocated table in the premises.

Once the food orders are ready, the staff will bring them over to the seated customer.

24. The premises licence holder / designated premises supervisor (DPS) will ensure that on New Year's Eve, a minimum of two (2) SIA approved door staff to be on duty at the premises between the hours of 19:00hrs and the time the premises is closed to the public.
25. The premises licence holder / designated premises supervisor (DPS) will ensure all Security Industry Authority (SIA) registered door staff will comply with SIA requirements relating to the wearing of SIA registration badges and availability of registration documents and/or identification for inspection.
26. The premises licence holder / designated premises supervisor (DPS) will ensure that all staff involved in the sale of alcohol receive training, including refresher training, relating to the licensing objectives. Training records must be kept in a permanent format. (from application form)

### **Operating Schedule Conditions (Prevention of public nuisance)**

27. The designated premises supervisor (DPS) or some other responsible person shall manage (where necessary) any entry queue, external areas of the premises and the dispersal of patrons from the premises to ensure that noisy or rowdy behaviour is prevented and therefore noise disturbance to local residents is minimised.
28. The premises licence holder / designated premises supervisor (DPS) will ensure that clear and legible notices shall be displayed at all entrance and exit points and external areas of the premises requesting patrons to respect the needs of local residents and to keep the noise to a minimum.
29. The premises licence holder / designated premises supervisor (DPS) will ensure that all windows and external doors to the premises shall be closed at all times during regulated entertainment except for ingress, egress or in the case of an emergency.
30. The premises licence holder / designated premises supervisor (DPS) will ensure that no drinks shall be permitted in the designated smoking area at any time.
31. The premises licence holder / designated premises supervisor (DPS) will ensure that deliveries and waste collections relating to the premises shall only take place between 08:00hrs and 22:00hrs (Monday to Saturday) and 10:00hrs and 20:00hrs (Sunday).
32. The premises licence holder / designated premises supervisor (DPS) will ensure that no glass bottles shall be emptied into waste bins externally at the premises between 22:00hrs and 08:00hrs.
33. The premises licence holder / designated premises supervisor (DPS) will ensure that the premises waste bins and glass refuse are located at the rear of the premises and away from public access.
34. The premises licence holder / designated premises supervisor (DPS) will ensure that a waste bin shall be placed outside the front of the premises for customers' use. Staff will undertake hourly litter checks outside the premises where they will collect, sweep and clean any litter associated with the premises.